

CURRENT LANGUAGE:

Article V – Officers

Section 1. The elected officers of the San Diego Democratic Club/San Diego Democrats for Equality shall be the President, Vice President for Resource Development, Vice President for Political Action, Secretary, and Treasurer. Elected officers shall take office at the first general membership meeting following their election and shall hold office for two years or until their successors are elected. [In order to initiate staggered terms, in 2014, the Vice President for Political Action and the Secretary shall be elected to a one-year term.]

Section 2. The duties of the elected officers shall be as follows:

A. President. The President shall set the agenda for and preside over all meetings of the Executive Board and of the membership; appoint committees as may be deemed necessary; serve as the official representative of the club in public forums; make decisions for the club on policy when specifically empowered to do so by the Executive Board; advise the membership of pertinent matters affecting the welfare of the Democratic Party and the club; disburse funds of the club within limits set by the Executive Board; and act as Treasurer in the absence or inability of the Treasurer.

B. Vice President for Resource Development. The Vice President for Resource Development shall preside at meetings of the Executive Board and of the membership in the absence or inability of the President; be responsible for coordinating the club's membership and fundraising programs; be responsible for overseeing communications with the membership and general public (including website and electronic newsletter); be responsible for coordinating club activities at festivals and parades; provide oversight of the Freedom Awards; and perform such other duties as the President may direct. The Vice President for Resource Development shall assume the office of President if that office becomes vacant.

C. Vice President for Political Action. The Vice President for Political Action shall be responsible for coordinating the club's candidate evaluation and shall appoint and the Legislative Advocacy Director.

D. Secretary. The Secretary shall maintain a record of all meetings of the Executive Board and of the membership; receive and maintain in official club records the reports of elected officers and committees; maintain a compendium of bylaws, standing rules, resolutions and policies adopted by the Executive Board or the membership; handle correspondence as directed by the President or Executive Board; conduct e-mail votes of the Executive Board as directed by the President, pursuant to the procedures specified in the Board Policies; and perform such other duties as the President may direct.

F. Treasurer. The Treasurer shall maintain the financial records of the club; receive and disburse funds of the club; prepare an annual budget of anticipated revenues and expenses; provide addenda to the budget as required; report the financial status of the club to the Executive Board on a regular basis; make an annual report to the membership; prepare and submit all required state and federal tax forms and Political Action Committee financial disclosure reports to the California Fair Political Practices Commission (FFPC), Federal Elections Commission (FEC), and City of San Diego Ethics Commission on a timely basis; and provide all information necessary for periodic audits as may be directed by the Executive Board.

Section 3. An officer may be removed from office upon recommendation of a two-thirds majority of the Executive Board on a roll call vote or upon submission of a petition signed by at least fifteen (15) percent of the members. Such recommendation or petition must be submitted to the membership at a properly called and noticed meeting where a quorum is present and shall require a two-thirds majority of the members present and voting to remove the officer. Notice that such action is being considered shall be mailed to the officer subject to removal at least five (5) days prior to the meeting.

Article VII – Executive Board

Section 1. The Executive Board shall consist of the elected officers. The members of the Executive Board must be members in good standing of the San Diego Democratic Club/ San Diego Democrats for Equality.

Section 2. The Executive Board shall meet at the call of the President or upon call of a

majority of the Executive Board. Meetings require five days notice, which may be waived in the case of an emergency by a two-thirds majority of the Executive Board.

A. Emergency actions or funding to a maximum of \$200.00 may be authorized upon agreement of any four of the six elected officers. A “good faith” effort shall be made to poll all six. If necessary, the elected officers may be polled by telephone or by e-mail. Any action taken by this method shall be communicated to the other Executive Board members in a timely manner.

Section 3. The quorum for meetings of the Executive Board shall be one-third of the voting members of the board. Proxies shall not be valid at meetings of the Executive Board. No one member of the Executive Board shall have more than one vote, even if qualified by more than one criterion.

Section 4. Meetings of the Executive Board shall be open to the membership unless the board by a two-thirds vote calls for a closed session. Discussion at any Executive Board meeting may be limited by a majority vote of the board to members of the board.

Section 5. The duties of the Executive Board shall be to approve the budget; authorize the receipt of revenue and payment of expenses; set the membership dues; formulate policy and approve projects to carry out the purposes of the club; and make decisions regarding the employment of any paid staff.

Article VIII – Elections

Section 1. Officers of the club shall be elected at a membership meeting to be scheduled during the month of February each year and assume office at the first general membership meeting following their election. In even-numbered years, the offices of President, Vice President for Resource Development and Secretary shall be elected for two-year terms. In odd-numbered years, the offices of Vice President for Political Action and Treasurer shall be elected for two-year terms. [In order to initiate staggered terms, all five officers will be elected in 2014, with the President, Vice President for Resource Development and Secretary elected for two-year terms and the Vice President for Political Action and the Secretary elected to a one-year term.]

PROPOSED:

Article V – Officers

Section 1. The elected officers of the San Diego Democratic Club/San Diego Democrats for Equality shall be the President, Vice President for Resource Development, Vice President for Political Action, Secretary, **Controller, and Sergeant-at-Arms**. Elected members of the executive board shall take office at the first general membership meeting following their election and shall hold office for two years, or until their successors are elected. ~~In order to initiate staggered terms, in 2014, the Vice President for Political Action and the Secretary shall be elected to a one-year term.~~

Section 2. The duties of the elected officers shall be as follows:

A. President. The President shall set the agenda for and preside over all meetings of the Executive Board and of the membership; appoint committees as may be deemed necessary; serve as the official representative of the club in public forums; make decisions for the club on policy when specifically empowered to do so by the Executive Board; advise the membership of pertinent matters affecting the welfare of the Democratic Party and the club; disburse funds of the club within limits set by the Executive Board; and act as **Controller** in the absence or inability of the **Controller**.

B. Vice President for Resource Development. The Vice President for Resource Development shall preside at meetings of the Executive Board and of the membership in the absence or inability of the President; be responsible for coordinating the club's membership and fundraising programs; be responsible for overseeing communications with the membership and general public (including website and electronic newsletter); be responsible for coordinating club activities at festivals and parades; provide oversight of the Freedom Awards; and perform such other duties as the President may direct. The Vice President for Resource Development shall assume the office of President if that office becomes vacant.

C. Vice President for Political Action. The Vice President for Political Action shall be responsible for coordinating the club's candidate evaluation and shall appoint and the Legislative Advocacy Director.

D. Secretary. The Secretary shall maintain a record of all meetings of the Executive Board and of the membership; receive and maintain in official club records the reports of elected officers and committees; maintain a compendium of bylaws, standing rules, resolutions and policies adopted by the Executive Board or the membership; handle correspondence as directed by the President or Executive Board; conduct e-mail votes of the Executive Board as directed by the President, pursuant to the procedures specified in the Board Policies; and perform such other duties as the President may direct.

E. Controller. The Controller shall maintain the financial records of the club; receive and disburse funds of the club; prepare an annual budget of anticipated revenues and expenses; provide addenda to the budget as required; report the financial status of the club to the Executive Board on a regular basis; make an annual report to the membership; and provide all information necessary for periodic audits as may be directed by the Executive Board.

F. Sergeant-at-Arms. The Sergeant-at-Arms shall assist in preserving order as the President may direct. The Sergeant-at-Arms shall ensure that a meeting room is available for the General meetings and the Board meetings. Additionally, the Sergeant-at-Arms shall handle physical arrangements, ensure that furnishings are in proper order for each meeting, and assist in welcoming club members and guests at club meeting and events.

Section 3. ~~An officer may be removed from office upon recommendation of a two-thirds majority of the Executive Board on a roll call vote or upon submission of a petition signed by at least fifteen (15) percent of the members. Such recommendation or petition must be submitted to the membership at a properly called and noticed meeting where a quorum is present and shall require a two-thirds majority of the members present and voting to remove the officer. Notice that such action is being considered shall be mailed to the officer subject to removal at least five (5) days prior to the meeting.~~

Article VII – Executive Board

Section 1. The Executive Board of the San Diego Democratic Club/San Diego Democrats for Equality shall consist of six (6) elected Officers, four (4) elected At-Large members, and four (4) elected Regional Directors. The Immediate Past President shall serve at their pleasure on the executive board, and shall not count for purposes of quorum.

A. The four (4) elected At-Large members shall provide assistance, guidance, and input to the Executive Board regarding the club’s affairs, events, and meetings, as necessary.

B. The four (4) elected Regional Directors shall serve in an organizational role as the club’s associate members of the San Diego County Democratic Party, and represent the club’s interests within the coinciding geographic areas. Should a Regional Director no longer qualify as the club’s associate member of the San Diego County Democratic Party, the position shall be considered vacant.

Section 2. The Executive Board shall meet at the call of the President or upon call of a majority of the Executive Board. Meetings require five days notice, which may be waived in the case of an emergency by a two-thirds majority of the Executive Board.

A. Emergency actions or funding to a maximum of \$200.00 may be authorized upon agreement of any four of the six elected officers. A “good faith” effort shall be made to poll all six. If necessary, the elected officers may be polled by telephone or by e-mail. Any action taken by this method shall be communicated to the other Executive Board members in a timely manner.

Section 3. The quorum for meetings of the Executive Board shall be one-third of the voting members of the board. Proxies shall not be valid at meetings of the Executive Board. No one member of the Executive Board shall have more than one vote, even if qualified by more than one criterion.

Section 4. Meetings of the Executive Board shall be open to the membership unless the board by a two-thirds vote calls for a closed session. Discussion at any Executive Board meeting may be limited by a majority vote of the board to members of the board.

Section 5. The duties of the Executive Board shall be to approve the budget; authorize the receipt of revenue and payment of expenses; set the membership dues; formulate policy and approve projects to carry out the purposes of the club; and make decisions regarding the employment of any paid staff.

Section 6. Any officer or member of the Executive Board may be removed from office upon recommendation of a two-thirds majority of the Executive Board on a roll call vote or upon submission of a petition signed by at least fifteen (15) percent of the members. Such recommendation or petition must be submitted to the membership at a properly called and noticed meeting where a quorum is present and shall require a two-thirds majority of the members present and voting to remove the officer. Notice that such action is being considered shall be mailed to the officer subject to removal at least five (5) days prior to the meeting.

Article VIII – Elections

Section 1. The officers and at-large members of the club’s Executive Board shall be elected at a membership meeting to be scheduled during the month of February each year and assume office at the first general membership meeting following their election. The selection of the club’s Regional Directors shall pertain to the appropriate Article and Section regarding Club Representatives within these Bylaws.

A. In even-numbered years, the offices of President, Vice President for Resource Development, Secretary, and two (2) At-Large members shall be elected for two-year terms.

B. In odd-numbered years, the offices of Vice President for Political Action, Controller, Sergeant-at-Arms, and two (2) At-Large members shall be elected for two-year terms.

~~[In order to initiate staggered terms, all five officers will be elected in 2014, with the President, Vice President for Resource Development and Secretary elected for two-year terms and the Vice President for Political Action and the Secretary elected to a one-year term.]~~